

EXECUTIVE DECISION

made by a Council Officer




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – COD05 23/24

Decision	
1	Title of decision: Contract Award: Hard Facilities Management Term Service Contracts
2	Decision maker: Giles Perritt – Assistant Chief Executive
3	Report author and contact details: Dan Williams, Interim Facilities Manager (Hard Services) T: 01752 308841 E: Daniel.Williams@plymouth.gov.uk
4a	Decision to be taken: To award the following Lots under the Hand Facilities Management Services Contract as follows: Lot 1: General Building Repairs – £ 15,410,000 - JNE Construction Ltd Lot 2: Marine Works – £7,450,000 - JNE Construction Ltd Lot 3: Asbestos Analysis, Sampling & Surveying – £310,000 - Tersus Consultancy Ltd Lot 4: Electrical Compliance – £775,000 - Dodd Group (Midlands) Ltd Lot 5: Electrical Reactive – £8,500,000 - KK Controls & Equipment Ltd Lot 6: Mechanical Compliance – £590,000 - Dodd Group (Midlands) Ltd Lot 7: Mechanical Reactive – £9,100,000 - Dodd Group (Midlands) Ltd Lot 8: Security & Fire Systems / Equipment Maintenance – £2,365,000 - Scutum South West Ltd Lot 9: Water Hygiene Compliance – £660,000 - Churchill Contract Services Ltd
4b	Reference number of original executive decision or date of original committee meeting where delegation was made: Ref: 4058 09/06/2022 – Cabinet
5	Reasons for decision: Contracts provide the outsourced repair and maintenance function within Facilities Management to maintain the Councils corporate and land estate. Note: It was approved in the business case for this scheme that the delegated decision for the contract award was delegated to the Strategic Director of Customer and Corporate Services. Following the deletion of this post, this delegation now falls to the Assistant Chief Executive.
6	Alternative options considered and rejected: Do not award contracts Current contracts expire on 31 st of July 2023 with no further options to legally extend. This would leave the council without a property repair and maintenance service.

7	Financial implications and risks: The contract values reflect spend across all council departments over a number of projects including general repair and maintenance			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
		X		in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
8b	If yes, date of publication of the notice in the Forward Plan of Key Decisions	25/07/2022		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	Corporate Plan, Our Priorities: Developing quality jobs and skills – through providing jobs, apprenticeships and training opportunities through terms service providers. Spending money wisely – through cost effective delivery of services evidenced through the procurement process.		
10	Please specify any direct environmental implications of the decision (carbon impact)	All bidders have been assessed against stringent social value requirements which includes how bidders will reduce their carbon impact during delivery. These will be monitored throughout the contract lifetime.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				

13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>	
		No	<input type="checkbox"/>	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Chris Penberthy – Cabinet Member for Housing, Cooperative Development and Communities		
13c	Date Cabinet member consulted	07 June 2023		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/>	If yes, please discuss with the Monitoring Officer
		No	<input checked="" type="checkbox"/>	
15	Which Corporate Management Team member has been consulted?	Name	Giles Perritt	
		Job title	Assistant Chief Executive	
		Date consulted	02/06/2023	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS 13 23/24	
		Finance (mandatory)	DJN.23.24.50	
		Legal (mandatory)	EJ/1098/20.6.23(2)	
		Human Resources (if applicable)		
		Corporate property (if applicable)	Authors	
		Procurement (if applicable)	GA/PS/684/ED/0623	
Appendices				
17	Ref.	Title of appendix		
	A	Contract Award report part I		
	B	Equalities Impact Assessment		
Confidential/exempt information				
18a	Do you need to include any confidential/exempt information?	Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.
		No	<input type="checkbox"/>	
Exemption Paragraph Number				

		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Contract Award report Part 2				X			
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	20 June 2023			
Print Name	Giles Perritt							